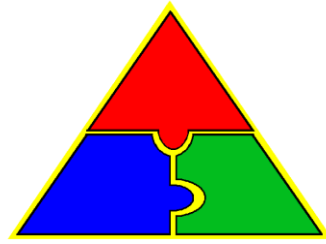


Ysgol Maes Y Mynydd  
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**Challenge, Inspire and Achieve together**

<http://www.maesymynydd.cymru>

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**Attendance concerns – Late arrivals and early pick-ups.**

Dear Parent/carers,

Over the last half term we have seen a sharp increase in the number of pupils who are being dropped off late and/or being collected early from school.

Whilst in many cases there are genuine reasons for the late arrivals and/or early pick-ups, school staff feel a number of these cases could be avoided. Therefore we wish to remind you of our school start and finish times –

Department	School start time	School finish time
Foundation Phase – Nur – Year 2	08.50am	15.00pm
Key Stage 2 – Year 3 – 6	08.50am	15.05pm

Positive and punctual attendance makes a huge difference to your child(ren)s education. The diagram below shows the impact any ‘minutes’ missed due to lateness/early departures affects ‘learning time’.



As a school we will be continuing to work hard after half term to ensure all pupils achieve their maximum attendance. Therefore, any pupil arriving late will enter school via the main office and we will not be able to allow pupils to be collected from school early without medical evidence of an appointment or unless agreed with the class teacher, Mrs J Hand (Wellbeing Manager) or myself.

Should you require any further information in the meantime please do not hesitate to contact us at school.

Yours sincerely

Mr D Lloyd  
 Headteacher