



Guidance and Application Form for FREE CHILDCARE for Children (0-11)

Who is the FREE CHILDCARE for?

The FREE CHILDCARE in Wrexham will be for children (0-11) to support where

- The child's development (social / emotional / physical / learning development / speech, language and communication) or well-being has been impacted on by COVID-19
- The family lives in Wrexham
- The household is on a low income (in receipt of Universal Credit or Tax Credits or Free School Meals)
- The child nor anyone that the child/ren live with is displaying symptoms of Covid-19 or is self-isolating due to the virus.

How to access the FREE CHILDCARE

Free childcare places for children can only be applied for by a professional working with the child or the family of the child, using the form below. If a childcare provider has not already been approached to arrange a place, the referrer should contact the Childcare Team for advice on childcareteam@wrexham.gov.uk or 01978 292667.

The completed application should be sent to paneladmin@wrexham.gov.uk.

Once the application has been approved, the chosen childcare provider will be able to claim the childcare costs.

How long will the FREE CHILDCARE last?

For pre-school aged children (0-5), the funding will be for 13 weeks or until September 30th 2021, whichever is sooner.

For school-aged children, the funding will be for a maximum of 7 weeks over the summer holidays.

Who gets the funding for the FREE CHILDCARE?

Wrexham Council provides the funding directly to the childcare provider. The funding does not go to the family.

Notes:

- The chosen childcare provider does not need to be based in Wrexham, but does need to be based in Wales
- The childcare provider must be registered with Care Inspectorate Wales



Requests

Only professionals working directly with the child or the family can make a request (not a childcare provider). Requests should be sent to paneladmin@wrexham.gov.uk.
A public line is available for any enquiries: 01978 292094

Free Childcare Available

Maximum of 2 half-day sessions per week (up to 6 hours per session) or one full day per week (up to a maximum of 10 hours per session) of childcare in a registered childcare setting is offered to children from Wrexham. If possible, the referrer and parent / carer should select the childcare setting and the hours that suits the child and family best and which promotes the wellbeing of the child, prior to making this request. No funding is available for transport or food.

If extra staff are required in the setting for the child to attend, Extra Hands funding (for additional staff members to support the child) is available. Either the referrer or the childcare provider can request Extra Hands support. If the referrer needs help in accessing a suitable childcare provider they should contact the WCBC Childcare Team on childcareteam@wrexham.gov.uk or 01978 292667.

The family for whom the childcare is being requested should be fully aware of this request and willing for their child to attend. Requests without confirmation of parental consent will not be accepted. The referrer may be required to support the parent to attend a first meeting with the childcare setting.



Application Form for FREE CHILDCARE for Children (0-11)

To be completed by a professional working with the family or the child

Name of child	<input type="text"/>	Date of Birth	<input type="text"/>
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Child's Address	<input type="text"/>
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Parent/carer's Name	<input type="text"/>
Parent/carer's address (if different to child's)	<input type="text"/>
Parent/carer's contact details	Tel: <input type="text"/> Email: <input type="text"/>

Name of referrer and Team/Service Name	Name <input type="text"/>
	Team <input type="text"/>
Referrer's contact details	Email <input type="text"/>
	Tel <input type="text"/>

Name of preferred childcare setting (if known)	Name <input type="text"/>
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Does the child currently attend this setting?	<input type="text"/>	Number of weeks requested (max 13 weeks)	<input type="text"/>	Length of session requested (max 10 hours)	<input type="text"/>
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When will the funded place start? (approx.)	<input type="text"/>	How many times a week will the child attend? (max 2 sessions)	<input type="text"/>
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Is the household on a low income (in receipt of Universal Credit or Tax Credits or Free School Meals)? Yes No

If the application is for a pre-school aged child (0-5), please provide details of the setting, days, and times they attend if the child accesses Flying Start, Early Education or Nursery or any other funded childcare:

Please provide details for the reason for the application, including how the impact of Covid-19 / lockdowns have negatively affected the child.

Information for the Childcare Setting

Is there any information you feel the childcare setting will need to know in caring for the child?

Declarations

*This section **must** be signed by the referrer*

Referrer and Parent Declaration:

*I confirm that the enclosed information is true and accurate to the best of my knowledge and belief.
The parent / carer will ensure the child attends the funded sessions wherever possible and will give notice in advance with a reason if the child is not going to attend.*

I confirm that the parent / carer understands that this information will be shared with the Child Development Fund Panel.

In signing this form, the referrer is confirming that they have received verbal consent from the parent / carer for this childcare to be arranged and for the child to attend.

Referrer

Signature

Date

Please note: This completed form will be sent to the childcare setting and the Childcare Team. Please only include information which is appropriate to be shared with these organisations.

Please send completed applications to paneladmin@wrexham.gov.uk